Dear Fieldwork Educator,

As part of continuing quality fieldwork education programs, the Accreditation Council of Occupational Therapy Education (ACOTE) has implemented a standard that requires educational programs to have site-specific goals for each fieldwork site.

These goals should correlate with the Fieldwork Performance Evaluation (FWPE), yet be specific to your setting. In an effort to make this an easy process we are asking that our students facilitate this as they are on their Level II fieldworks.

Please see the enclosed thumb drive with fieldwork documents for your convenience. The students also have access to these documents electronically.

## There are several options available so make this as simple and time efficient as possible.

1-use AOTA's site specific goals that are already created for a setting (on thumb drive)

2-use the Adobe form/check list (on thumb drive)

3- Create your own (there are 42 performance items on the Fieldwork Performance Evaluation)

Again these should correlate with the official AOTA fieldwork Performance Evaluation. The goals will help students know the expectations you have for your facility as they relate to their evaluation. This will help you to be better able to score the student at Midterm and Final.

Please feel free to call or email if you have any questions. Thank you for helping us in continuing to meet and exceed ACOTE's standards for continuing accreditation.

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