

Department of Medical Imaging and Radiation Sciences  
OU Health Sciences Center  
College of Allied Health  
**Zerograde Report**

Student: \_\_\_\_\_ Faculty: \_\_\_\_\_ Date of discussion: \_\_\_\_\_

Course Name/number or Rotation: \_\_\_\_\_ Date of incident: \_\_\_\_\_

**A student may receive a zerograde for exhibiting a deficiency in demonstrating the MIRS Department Essential Competencies in the classroom, the laboratory or the clinical setting. The assignment of a zerograde may result in failure of the course in which the behavior is demonstrated which may in turn result in dismissal from the program. The behavior may also result in charges of academic misconduct, and/or be reported as unprofessional behavior through the student professional behavior in an academic program policy.**

**The assignment of a zerograde is intended to help students identify professional behavior and meet the expectations of behavior in the classroom, the laboratory, and/or the clinical setting. A deficiency in behavior noted in the area(s) below has been identified and needs to be improved by the student.**

NOTE: The following listing is not considered comprehensive, but suggests examples of evidence of deficiency in the Departments Essential Competencies. Additional discussions and references regarding appropriate and inappropriate professional behavior may be found in the "Department Essential Competencies Document"; the "Department of Medical Imaging and Radiation Sciences Student Handbook"; the "College of Allied Health Student Handbook"; the OUHSC Faculty Handbook; individual Course Syllabi and/or individual Clinic Notebooks/Paperwork.

**Technical/ Motor Skills**

- \_\_\_ failure to provide appropriate response to patient needs and general safety
- \_\_\_ failure to provide or follow professional radiation safety standards
  - \_\_\_ failure to adhere to radiation safety policies within lab facilities and/or clinical sites
  - \_\_\_ failure to report accidental radiation exposure/spillage within the clinical or laboratory setting
  - \_\_\_ failure to wear dosimeter in the required areas
- \_\_\_ failure to apply critical thinking/ problem solving which resulted in insufficient clinical judgment
- \_\_\_ failure to properly execute physician's orders
- \_\_\_ failure to practice within ones Scope of Practice
- \_\_\_ failure to demonstrate appropriate technical skill level consistent with program level
- \_\_\_ Other actions that demonstrate lack of proper technical and/or motor skills: \_\_\_\_\_

**Sensory/ Observation Skills**

- \_\_\_ failure to accurately observe and/or monitor patients
- \_\_\_ failure to appreciate or practice appropriate nonverbal cues
- \_\_\_ failure to perceive signs of disease through physical examination or other cues
- \_\_\_ Other actions that demonstrate lack of sensor/ observation skills \_\_\_\_\_

**Communication and Confidentiality**

- \_\_\_ failure to maintain patient confidentiality
  - \_\_\_ failure to properly shred documents with patient information
  - \_\_\_ failure to protect patient identity
  - \_\_\_ failure to protect patient privacy and identity
- \_\_\_ failure to effectively communicate with others
- \_\_\_ failure to demonstrate appropriate verbal and/or non-verbal communication
- \_\_\_ failure to demonstrate appropriate oral and/or written communication
- \_\_\_ failure to express oneself clearly or accept constructive criticism/ feedback
- \_\_\_ failure to exchange information at an appropriate level with others
- \_\_\_ failure to apply critical thinking/ problem solving which resulted in insufficient clinical judgment
- \_\_\_ Other actions that demonstrate lack of communication and/or confidentiality \_\_\_\_\_

**Interpersonal Skills and Professional Conduct**

- \_\_\_ failure to demonstrate dependability and accountability
  - \_\_\_ failure to arrival at scheduled time to clinical site, to laboratory or to classroom meeting
  - \_\_\_ failure to notify clinical site of absence or lateness during clinic responsibilities
  - \_\_\_ failure to notify OUSHC faculty of absence or lateness for class, lab or clinic responsibilities
  - \_\_\_ failure to contact clinical coordinator for reassignment when there are no more patients
  - \_\_\_ leaving assigned clinical site without permission or authorization
- \_\_\_ failure to accept and adjust to constructive criticism
- \_\_\_ failure to recognize one's own strengths and weaknesses

- \_\_\_\_\_ failure to act in a reasonably moral manner
- \_\_\_\_\_ failure to demonstrate respect
  - \_\_\_\_\_ failure to demonstrate responsible patient care and courtesy
  - \_\_\_\_\_ failure to respect rights of others (includes fellow classmate, faculty, staff, patients and family members)
  - \_\_\_\_\_ failure to actively engage in learning activities subsequently disrupting learning for other classmates or disrupting patient flow in clinic (includes web surfing during class or during patient care times; sleeping during class or at clinic; causing a disruption during class or clinic such as typing excessively during lecture; having cell phone out during patient care time; wandering around classroom during presentation/activity; or wandering away from patient care areas)
  - \_\_\_\_\_ failure to maintain appropriate boundaries (includes fellow classmate, faculty, staff, patients and family members)
- \_\_\_\_\_ failure to demonstrate honesty and integrity
  - \_\_\_\_\_ failure to be truthful and accurately represent oneself
  - \_\_\_\_\_ failure to follow academic misconduct policy in classroom and clinic (includes initiating or assisting in cheating, plagiarism, fabrication, fraud, destruction, bribery, or intimidation)
  - \_\_\_\_\_ failure to complete and submit assigned tasks (includes assignments, make up forms, clinical evaluations, discussion board postings, laboratory write-ups)
  - \_\_\_\_\_ failure to submit accurate clinical evaluations and other records or documentation
  - \_\_\_\_\_ failure to respond to faculty emails, calls or other communication in a timely and an appropriate manner
  - \_\_\_\_\_ failure to report a clinical incident to the clinician and clinical coordinator within 24 hours of incident
  - \_\_\_\_\_ failure to attend additional seminars assigned by faculty or clinical instructors (includes grand rounds, professional meetings, cancer board, interdisciplinary seminars, webinars)
- \_\_\_\_\_ failure to engage in care for all populations
- \_\_\_\_\_ failure to actively engage in one's own learning and show initiative in classroom and clinical education activities as determined by level of competency
- \_\_\_\_\_ failure to demonstrate compassion, empathy and/or tolerance
- \_\_\_\_\_ failure to follow/ respect the appropriate lines of authority
- \_\_\_\_\_ failure to follow dress code including personal hygiene
  - \_\_\_\_\_ failure to comply with faculty or supervisor's requests for professional appearance
  - \_\_\_\_\_ failure to adhere to approved clinical dress code (includes clean pressed clothing, clean shoes, freshly washed hair, etc.)
  - \_\_\_\_\_ failure to wear OUHSC photo ID or to request replacement, if OUHSC photo ID is lost
  - \_\_\_\_\_ failure to display department patch on scrubs and/or lab coat identifying you as MIRS student
- \_\_\_\_\_ failure to follow required clinical documentation management
  - \_\_\_\_\_ failure to maintain accurate record entries
  - \_\_\_\_\_ failure to submit logs according to program guidelines
  - \_\_\_\_\_ failure to adhere to MIRS Policy and/or clinic policies regarding health records and immunizations
  - \_\_\_\_\_ failure to provide current immunization records, background checks and drug test results upon request by faculty or the clinical affiliate
  - \_\_\_\_\_ failure to submit clinical paperwork in an appropriate manner
- \_\_\_\_\_ Other actions that demonstrate lack of interpersonal skills and professional conduct \_\_\_\_\_

### **Behavioral and Emotional Stability**

- \_\_\_\_\_ failure to demonstrate sound judgment and/or complete responsibilities promptly
- \_\_\_\_\_ failure to maintain mature, sensitive and effective relationships with others
- \_\_\_\_\_ failure to function appropriately under stressful situations and/or adapt to environment appropriately
- \_\_\_\_\_ failure to adjust interfering behavior
- \_\_\_\_\_ failure to demonstrate effective and collegial relationships
- \_\_\_\_\_ Other actions that demonstrate lack of behavioral and/or emotional stability \_\_\_\_\_

### **Cognition**

- \_\_\_\_\_ failure to demonstrate essential cognition skills at appropriate student level
- \_\_\_\_\_ failure demonstrate comprehension of extensive written material
- \_\_\_\_\_ failure to evaluate and apply information
- \_\_\_\_\_ failure to apply critical thinking/ problem solving which resulted in insufficient clinical judgment
- \_\_\_\_\_ Other actions that demonstrate lack of cognitive skills \_\_\_\_\_

**Counseling Session Notes:**

**Date:**

**Comments/ Student Counseling/ Review of Behavior:**

**Follow up/ Action Plan:**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

\*Student signature does not denote agreement but receipt of discussion and paperwork.