

College of Allied Health Student Association
Closed Meeting - 8/29/18

Start time: 12:10

A. Introductions

- a. Getting to know YOU!
- b. Go around and say your name, program/year, and CAHSA position

B. President - Siera Freeman (siera-freeman@ouhsc.edu)

- a. Welcome
- b. Brief introduction to closed CAHSA meetings
 - i. Closed meetings occur the Wednesdays preceding the open meetings
 - ii. This is when we can discuss business, bounce ideas off each other and set out plans before announcing it to the college at open meetings
 - iii. Lunch will be provided (yay!)
 - iv. Attendance to closed meetings is very important!

C. Vice President

- a. OKC - Anna Williams (anna-e-williams@ouhsc.edu)
- b. TUL - Melissa Rice (melissa-rice@ouhsc.edu)
 - i. Tulsa - Halloween Party at the Center
 - 1. Still in the works for a date
 - 2. We will need volunteers and we need to decide how many volunteers we want per individual and how many individuals we want to ask for to sign up
 - ii. The Center is asking for Volunteers for October 5th
 - 1. It is for the CENTER Experience, the center is closed to member that day and there is a run for awareness event for the community where we have teams from organizations come in and experience various adaptive activities
 - 2. Need 6 student from 9-12 and 6 student from 1-4
 - iii. Social Event for september?
 - 1. Maybe the end of september do donuts and coffee. Plan for the end of September so it is colder.

D. Treasurer

- a. Lewis Baumgardner (Lewis-Baumgardner@ouhsc.edu)
 - i. Where does our funding come from?
 - 1. \$3.16 fee per credit hour
 - 2. 648 students
 - 3. Approximately \$52,000 for 2018-2019

- ii. Where does our funding go? (all estimates)
 - 1. \$22,000 for conference reimbursements
 - a. (\$200 for out of state conference)
 - 2. \$8,250 for student liability insurance
 - 3. \$6,000 lunches
 - 4. \$6,000 leadership scholarships (Chosen by professors)
 - 5. \$6,000 Convocation
 - 6. \$1,300 Committees, Supplies, Events
 - 7. \$1,200 New Student Orientation
 - 8. \$550 Student worker (cleans student lounge)
 - 9. \$500 Furniture for student lounge
 - 10. \$200 officer travel
- iii. How did last year's budget end up?
 - 1. We had a surplus of \$5,786.17
- iv. How do I get reimbursed?
 - 1. Come to a minimum of 2 CAHSA meetings and get verification form stamped OR 2 signatures from clinical instructor that you were in clinic during those meetings
 - 2. Fill out reimbursement forms
 - a. 60 days max
 - b. Keep receipts of conference registration, hotel receipt, transportation
 - 3. Forms: OUHSC website -> current students -> forms
- v. SurveyMonkey for if people will go to out of state conference?

E. Secretary

- a. Meghan Barrett (meghan-barrett@ouhsc.edu)

F. Topics for Discussion

- a. Bylaw changes next closed meeting
- b. Jacket/ quarter zip
- c. Car decal- Melissa design
- d. Penny War
- e. Fundraising for holiday head start party to continue after this year
 - i. \$1000 total

G. Committee Updates

- a. These positions will be filled by open meeting!!
- b. Encourage your friends to apply! Application deadline is Aug 31st
- c. Philanthropy Chair
 - i. OKC -
 - ii. TUL -

- d. Social Chair
 - i. OKC -
 - ii. TUL -
- e. Blood Drive Chair
 - i. OKC -
 - ii. TUL -
- H. Upcoming Events
- I. Department Rep updates
 - a. CSD:
 - b. MIRS:
 - c. Nutritional Sciences:
 - d. Rehab Sciences: fix ottoman in okc, fridge without a freezer section
- J. Senator updates- nap pods
- K. Next Open Meeting 9/5/18
 - a. AHB 1117 | Tulsa LC231
 - b. Speaker: Kyndall Wahkinney: OU Giving Day and Alumni Affairs
 - c. Lewis and Cheryl will also talk about conference reimbursement policies
- L. Open Floor
 - a. Check on doors

End time: 12:50

Respectfully Submitted,
Meghan Barrett
Secretary 2018-19
College of Allied Health Student Association