

**University of Oklahoma Health Sciences Center  
College of Allied Health**

**FACULTY EXCELLENCE IN TEACHING AWARDS**

**Award 1**

**Less than 5 years  
teaching experience  
Criteria**

1. Must have a primary appointment in a department within the College of Allied Health (full-time status with or without modified title) for **at least 12 months**; years of service is accumulative for those that change titles during their time with the College.
2. Individual may have received this award in the past; subsequent submissions will be based on activities/merit achieved since last receipt of award.
3. At least 12 months but **less than 5 years (60 months) of teaching experience at any university or college.**

**Award 2**

**More than 5 years  
teaching experience  
Criteria**

1. Must have a primary appointment in a department within the College of Allied Health (full-time status with or without modified title) for **at least 24 months**; years of service is accumulative for those that change titles during their time with the College.
2. Individual may have received this award in the past; subsequent submissions will be based on activities/merit achieved since last receipt of award.
3. More than five years **(60 months) teaching experience at any university or college.**

Nomination Process:

Two calls for nominations will be sent to all College of Allied Health faculty. All nominations must be submitted on the appropriate nomination form and returned to the Chair of the College Awards and Honors Committee.

Documentation:

Current curriculum vita, documentation to support quality of teaching such as data from the official CAH Student evaluation forms, letters of support from students, colleagues, etc. (not to exceed ten total), letter from the Chair of the department or a designee.

Teaching Activities:

Teaching refers to academic activities that promote learning among those individuals or groups with whom a faculty member interacts.

Faculty members who excel in teaching, exhibit command over the subject matter in classroom discussions or lectures and they present material to students in an objective, organized way that promotes the learning process. Recognized by their students and colleagues as persons who guide and inspire their students, they strive continuously to broaden and deepen

their knowledge and understanding of their discipline, seek to improve the methods of teaching their subject, keep informed about new developments in their field, use appropriate instructional technologies, and prepare educational materials that are up-to-date and well-written.

Their influence and reputation as teachers may be demonstrated by student and peer evaluations as well as by authoring textbooks and by lectures and publications on pedagogy, by the publication of such instructional materials as laboratory manuals and videotapes, or development of multimedia instructional materials and computer assisted learning techniques. Excellence in academic advising may serve to augment evidence of excellence in teaching.

Faculty supervision or guidance of students in recognized academic pursuits that confer no University credit should also be considered as teaching. Faculty performing non-administrative professional and clinical duties for which they are employed shall be regarded as engaged in teaching when these activities contribute to the academic mission. Professional librarians in the discharge of their professional duties shall be regarded as engaged in teaching.

Evaluation:

Candidates evaluated on the criteria outlined above.

University of Oklahoma Health Sciences Center  
College of Allied Health  
**FACULTY RESEARCH/SCHOLARLY ACHIEVEMENT AWARDS**

**FACULTY EXCELLENCE IN RESEARCH/SCHOLARLY ACHIEVEMENT**

**Award 1**  
**Less than 7 years**  
*Criteria*

1. Must have a primary appointment in a department within the College of Allied Health (full-time faculty status with or without modified title) for at least **12** months; years of service is accumulative for those that change titles during their time with the College.
2. Individuals may have received this award in the past; subsequent submissions will be based on activities/merit achieved since last receipt of award.
3. At least 12 months but less than **7** years (84 months) of **research/scholarly achievement** experience at any university or college.

**Award 2**  
**More than 7 years**  
*Criteria*

1. Must have a primary appointment in a department within the College of Allied Health (full-time faculty status with or without modified title) for at least **24** months; years of service is accumulative for those that change titles during their time with the College.
2. Individual may have received this award in the past; subsequent submissions will be based on activities/merit achieved since last receipt of award.
3. More than **7** years (84 months) of **research/scholarly achievement** experience at any university or college.

Nomination Process: Two calls for nominations will be sent to all College of Allied Health faculty. All nominations must be submitted on the appropriate nomination form and returned to the Chair of the Awards and Honors Committee.

Documentation: Each nominee will submit a current curriculum vita, letters of support from colleagues, etc. (not to exceed ten total), letter from the Chair of the department or a designee.

Submit summary documentation for research accomplishments achieved during the last seven years.

Service / Scholarly  
Achievement Activities:

Research is the development, validation and dissemination of new knowledge. The term research as used here is understood to mean systematic, original investigation directed toward the expansion of human knowledge or the solution of contemporary problems. Scholarly achievement is understood to mean significantly original or imaginative

accomplishment within the framework of the academic unit.

Examples of scholarly achievement might also include synthesis of new ideas as gleaned from published data, technology transfer success, new application of information technology to improve education or health care, etc. The criteria for judging the original or imaginative nature of research or scholarly accomplishments must be the generally accepted standards prevailing in the applicable discipline or professional area.

To qualify as research or scholarly achievement, the results of the endeavor must be disseminated either through publication in peer reviewed journals or presentation at national or international symposia, conferences, and professional meetings, and subject to critical peer evaluation by established authorities outside the University of Oklahoma in a manner appropriate to the discipline or professional area. It is expected that the significance of the research /scholarly activity will be evaluated at the national and international levels. One element of such an evaluation would be the ability of the faculty member to successfully compete for, and acquire, peer-reviewed, extramural grant or contract funding.

Evaluation:

Candidates evaluated on the criteria outlined above.

**University of Oklahoma Health Sciences Center  
College of Allied Health  
FACULTY SERVICE AWARDS**

**FACULTY EXCELLENCE IN SERVICE AWARD**

**Less than 5 years  
Criteria**

1. Must have a primary appointment in a department within the College of Allied Health (full-time faculty status with or without modified title) for **at least 12 months but less than 5 years** (60 months); years of service is accumulative for those that change titles during their time with the College.
2. Individual may have received this award in the past; subsequent submissions will be based on activities/merit achieved since last receipt of award.

**PHILIP E. SMITH AWARD FOR OUTSTANDING SERVICE**

**More than 5 years  
Criteria**

1. Must have a primary appointment in a department within the College of Allied Health (full-time faculty status with or without modified title) for **more than 5 years** (60 months); years of service is accumulative for those that change titles during their time with the College.
2. Individual may have received this award in the past; subsequent submissions will be based on activities/merit achieved since last receipt of award.

Nomination Process: Two calls for nominations will be sent to all College of Allied Health faculty. All nominations must be submitted on the appropriate nomination form and returned to the Chair of the College Awards and Honors Committee.

Documentation: Current curriculum vita, careful delineation of all service activities (departmental, college, university, professional, community, etc.), letters of support from colleagues, etc. (not to exceed ten total), letter from the Chair of the department or a designee.

Submit summary documentation for five activities/actions which most “improve the reputation, image and influence” of the College. Any other pertinent data that provides evidence of unique and special activities that improve the reputation, image and influence of the College of Allied Health.

Professional Service Activities: a) Professional service, which is the application of knowledge gained through research or scholarly achievement, focuses upon resolving contemporary problems, identifying new areas for inquiry and development, and sharing knowledge with the larger community. Except as

noted in (b) and (c) below, the term professional service always refers to activities directly related to the faculty member's discipline or profession. Included in professional services are such activities as artistic or humanistic presentations; official service in relevant commissions, advisory boards, or agencies (public or private), related to the faculty member's discipline or profession; service to professional communities outside the University; health care delivery; clinical leadership as evidenced by serving as head of a division, department, or specific clinic service; acquisition, introduction or development of new health care techniques, procedures, or clinical approaches; demonstrable improvement (quality, utilization, access) in delivery of health care; development of community health-related outreach programs; improvement in clinical management; management of facility based functions such as quality improvement, infection control, utilization review, etc.; consultation; participation in a specialized professional capacity in programs sponsored by student, faculty, or community groups; editing professional journals or other publication; and service within the University that reflects an application of specialized knowledge or skill to the institution's affairs.

(b) The nature of the academic enterprise is such that the faculty properly shares in responsibilities involving the formulation of the University's policies by participation in university governance. The faculty has a major responsibility in making and carrying out decisions affecting the educational and scholarly life of the University. Faculty members have a responsibility to contribute to the government of the University through timely participation on committees, councils, or other advisory groups at the department, college, or University level.

(c) Other areas of activity in which faculty members may have assignments include:

(1) Administration. Many faculty members are called upon to perform administrative tasks. These include service in such positions as department chair, associate or assistant dean, or director of a program or special center.

(2) Public Relations. On occasion, the University's interests are served by faculty members requested to perform public relations tasks that might not necessarily involve the faculty member's discipline. These may include participation in a professional capacity in programs sponsored by student, faculty, or community groups; or appearances as a University representative before government bodies or citizen groups.

Evaluation:

Candidates evaluated on the criteria outlined above.

## **CITATION FOR SPECIAL CONTRIBUTIONS TO THE COLLEGE OF ALLIED HEALTH**

Criteria: The award may be given to deserving faculty, alumni, adjunct faculty, members of the community, and others who have made unique or meritorious contributions which have benefited the College of Allied Health. The number of citation awards may vary each year depending on the number of outstanding contributions made.

Nomination Process: Two calls for nomination will be sent to all College of Allied Health faculty. Each nomination must be accompanied by a letter of support from the nominator carefully describing why the nominee is deserving of the award.

Documentation: Letter of support from nominator.  
Additional supporting letters which describe the unique contribution(s) of the nominee to the College of Allied Health.  
Any other documentation which provides evidence of the above.

Evaluation: The Awards and Honors Committee will rank all nominations based on the quality of their contributions to the College. An award will be made if the top-ranking application(s) is considered to represent an outstanding contribution to the College of Allied Health.