



APPLICATION GUIDELINES



- A. Professional Organizations/Groups:** List only professional associations, i.e. American Dietetic Association, National Student Speech-Language-Hearing Association, American Society of Radiologic Technology, etc., in which you have been involved at some point during your tenure as a student in the College. Itemize each membership separately. Indicate any offices/positions held in that organization, a brief description of the office, and the effective dates. Provide a list of any service activities in which you have participated, describe the activity, and indicate the duration/dates of the event.
- B. University, College and Departmental Groups and Activities:** This category is reserved for participation in academic-related organizations. List memberships on any standing committees or groups in which you have served during your tenure as a student in the College (CAH Student Association, CAH Academic Appeals, OUHSC Finance Committee, Departmental Interview Panel, etc.). Numerate offices/positions held and include a description and effective dates. List service activities by name, description, and duration/dates.
- C. Recognized Community Groups and Activities:** Under this heading, include membership in, offices held, and service activities with recognized community organizations. This may include such groups as Boy or Girl Scouts of America, Cleveland County Red Cross, etc. Include only those groups in which you have had involvement during your tenure as a student in the College. List groups by name, description, and effective dates.
- D. Relevant Research/Publications:** Include research activities or professional presentations in which you have been involved during your tenure as a student in the College. Provide a description of the research/ presentation, co-investigators, and duration/dates. List research publications/ presentations by title, description, co-authors, journal/event, and date of publication/presentation. You may also include any articles that have been accepted but not yet published.
- E. Other Pertinent Scholarly or Professional Items:** This category is for any additional information, professional issues, etc. that you believe may be appropriate. This might include:
1. your development of a novel treatment procedure and presentation of the procedure to a professional group;
 2. your creation of a patient information packet currently used in the clinic; and/or
 3. your development of assessment strategies for a particular disorder.

As with the other sections, include a description of the activity, the date(s) presented, and the names of any other collaborators. This section is for activities not listed in any of the other categories.